

Previous references.

A. B. File No. 104-16

Und 271-11 Ms 1-3.

1916-17.

Serial Nos. 1 & 2

Und 134-13 Ms 1-7, 9 & 10, (Local Boards)

Later references 12, 15, 16, 19 & 20.

A. B. 106-16 Sls 6, 46.

LR 375-17 (3, 46)

LB 6-1383 & 8
LR 216-25-(1-3)

Presume
n
16/1/17

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1 & 2

Part B for

April 1917

SUBJECT.

Revision of the Local Boards and
Municipal establishments in District offices.
(i.e.) offices of the Deputy Commr.

To. Lg. C. no 6879-904 28th April 17.

The Deputy Commr of districts.

,, Presidents of District Boards.

,, Secretary to Govt, Rev Dept on special duty.

Lays down the rough outlines of revision of the
Local Boards and Municipal establishments in D. & T. offices
and directs that the cost of the A. B. establishment should be met
from D. & T. funds, and that of Municipalities being met from State
funds. Calls for the opinion of the Deputy Commr & Presidents
of D. & T. Boards on the ^{above} rough outlines of revision and requests them to
submit it in consultation with the Presidents of Municipal Councils.

Serial
No.

On the 18th instant at about 5.45 P.M. the file attn to the revision of L.B. Establishments in Dist Office was received with orders of the Second Member to the effect that the rough proposals may be forwarded to the President for remarks. The Secy ordered that a draft the same evening that a draft might be put up.

2 The next day (19.4.17) at about 12.30 P.M. I obtained the instruction of the Secy to prepare the draft. At about 4 P.M. that day I submitted the file with the draft order to the Asst. Secy to VI. A quarter of an hour afterwards another file relating to the forms for Village Panchayat was also subd to the Asst. Secy with a draft order. Both these files were returned to me by the Asst. Secy at about 5.30 P.M. that day. The same day these two files were marked to the Secy. I sent them to the Secretary.

G.R. S. III-2]

General and Revenue
Secretariat.

104-16
L.B. File No. 247 of 1916

Serial
No.

in the draft.

Secretary's room within 5 mts
of my having received them
As usual when I saw the Secretary
before leaving the office (5.45 PM)
that day the two files in question
were on the Secretary's table and
he questioned me as to an answer
to the Secretary's query I mentioned
the Subject's death within 5 mts.

for disposal
at 13 O'm.

3 Yesterday (20.4.1917) when
the Secretary took up the establish-
ment file he did not find the
the notes or the draft order &
I was sent for & questioned by
him. I submitted that the
file was subd in a complete file.

4 As directed by the Secretary
the matter is under enquiry
by the Registrar.

5 As ordered by the Secretary
I submit the after noon
I submit herewith a post
draft order prepared by me.

6 I summarize below the
notes of the 2nd member in
the matter.

(1) The Dist. Officer Office need.

G. R. S. III-2]

General and Revenue
Secretariat.

LB File No.

104-16
24 of 1916Serial
No.

- need not consist of any ml
establishment
- (ii) No contribution need be
recovered from ml cl.
- (iii) Dg Comr may have a clerk
for Mual work
- (iv) The Dist. Bd should be
classified into 3 classes i.e.
heavy, medium & light
- (v) The heavy 1st class should
have office cost costing Rs 243
(Proposal read from the Bangalore
Dist.), for the 2nd class.
- (vi) Clerk on Rs 40 less and
for the last class, 1 clerk
on Rs 40 & 1 clerk on Rs 35
less & the Hk clerks' pay
to be Rs 35-50 instead of
Rs 50-4-70 in the other
two classes.
- (vi) The Secy's proposal to
classify Dist Bd areas
as hereunder were appd.
by the Secy
- Kolar } Heavy
Mangalore }
Shimoga }

G. R. S. III-2]

General and Revenue
Secretariat.

LB

File No.

104-16
24 of 1916.

Serial
No.

Hassan & } Medina.
Tunkun }

Kadur & } light
Chitaldroor }

(vi) The rough proposals
to be forwarded to the
President for remarks

AK

21. 4. 1917

Mue 21/4

Leary

M

23/4/17

Learn Member

Approved

I had the Member's quality the
highly his appearance
& in writing

C. 16
24. 4. 16

24/4

Butter the same, in 1917
reunion

25. 4. 17

For IV

the last 5 days.
on when for imp.

26/4-17

The building paper
file is kept by
order of the day.
AK
23. 4. 17

Page 16 the
left bank
are now
up in the
1917
25. 4. 17

NOTE - Contn. sheet.

man don't want
25/4

AK

25. 4. 17

MS 5/5

G. R. S. III-2]

General and Revenue
Secretariat.

L.B. File No. 104 of 1916.

Serial
No.

2

To The Deputy Commr of A.G.
Presidents of St. Boards.
Secy to Govt, Rev. sept on spldnt
No 6879-906 of 28th April 1917
Lays down the rough outlines of
revision of the L.B. and Municipal establish-
ments in St. offices and directs that
the cost of the L.B. establishment should
be met from St. funds, that of
Municipalities being met from State
funds. Calls for the opinion of the
Deputy Commr on the above out-
lines of revision and also their
proposals, in consultation with the
Presidents of the councils, for the
satisfactory conduct of Municipal work
in the Presidents' offices, the establish-
ment charges being met by the
Municipal councils concerned.

stat showing the average receipts under District Funds

No	Items	Bangalore	Kolar	Trunkur
A.	<u>Local Cesses</u>	70,703	94,114	78,930
B.	<u>Houses tax including Mohatarfa</u> <u>and tax on vacant lands & hiltals</u>	7,315	10,996	13,527
C.	<u>Tolls and Services</u>	14		969
D.	<u>Fees, fines and Miscellaneous</u>			
	(1) Battle Pounds	4,645	4,309	5,474
	(2) Market Collections	1,957	310	
	(3) Sale of manure	232	124	121
	(4) Other items	2,479	9,298	1,071
	Total	9,313	14,041	6,666
E.	<u>Contributions and grants in aid</u> <u>from Govt, M.L. Funds and R.F.</u> <u>General and other sources</u>	13,660	5,147	5,361
	Total Service Head receipts	1,01,005	1,24,298	1,05,453
	probable Annual			
	Add, additional income from			
	(1) Mohatarfa including assessment on vacant building sites	33,827	26,892	49,799
	(2) Local Funds General	49,688	36,137	26,224
	Grand Total	1,84,520	1,87,327	1,81,476

17/4/17

A

the several districts of the State for the 3 years ending 1915-16.

Mysore Hassan Shimoga Kader Chitaldrug Belwals.

1,10,532	61,932	72,611	41,478	56,524
	8			
30,353.	8,554	16,079	4,731	14,572
22,377	13,875	8,860.	2,058	484
3,634	6,204	2,938	3,634	7,234
6,384	7,568	2,020.	278	—
645	299	66	137	188
2,682	2,470.	3,294	898	2,867
13,345	16,541	8,318	4,947	10,289
23,845	4,232	5,028	8,112	4,762

2,00,452 1,05,134 110,896 61,326 86,631

54,150 26,742 18,885 14,433 39,617
 47,206 16,664 18,746 19,810 21,997

3,01,808 1,48,540 1,48,527 95,569 1,48,245

(*) The portion of the
 was credited to
 the S. G. P. Office.
 as the same
 is that same and
 not separate.
 The closing balance
 in favour of the S. G. P.
 at the end of 1916-17
 is roughly estimated
 at Rs 455 over. So
 the Rs 1000 of an
 add income of nearly
 double the amount
 shown in this table
 for the year 1917-18.

statl showing the average expenditure under District funds

No	Items	Bangalore	Kolar	Trunkur
A.	Public works executed by the P.W.D.			
(1)	Original works	3,469	9,486	1,31
(2)	Repairs	49,715	33,844	31,59
(3)	Establishment	9,305	7,582	5,75
(4)	Tools and Plant	265	217	16
	Total A.	62,754	51,129	38,82
B.	Public works executed by the Civil Dept.			
(1)	Original works	10,423	6,794	4,180
(2)	Repairs	3,459	5,011	7,632
(3)	Establishment			-
(4)	Tools and Plant	2	15	11
(5)	Contribution on account of road repairs	1,250	2,000	985
	Total B.	15,134	13,820	12,808
C.	Administration and collection	6,067	8,431	6,377
D.	Public Health, Safety and Convenience			
(1)	Conservancy & sanitation	9,203	9,883	10,432
(2)	Medical relief including Vaccination	8,005	10,579	8,60
(3)	Other items	3,596	7,341	4,671
	Total D.	20,804	27,803	23,707
E.	Miscellaneous	447	9,746	54
	Total Service Head expenditure	1,05,206	1,10,929	81,772

17/4/17. 18.4.17

E

in the several districts of the State for the three years ending 1915-16.

Mysore Hassan Shimoga Kader Chitaldrug Remarks.

20,326	1,591	9,644	4,305	1,749
64,230	39,335	41,099	28,941	17,968
14,791	7,083	8,480	5,814	3,444
423.	202	242	166	98
<u>99,770</u>	<u>48,211</u>	<u>59,385</u>	<u>39,226</u>	<u>23,259</u>

9,413	8,382	3,273.	2,284	6,773.
16,593	3,543	6,353.	2,106	8,193
—	1,017	71	—	—
56	11	2	8	5
<u>1,503.</u>	<u>158</u>	<u>167</u>	<u>667</u>	<u>—</u>

27,565	13,111	9,866	5,065	14,971
9,481	5,286	6,537	5,016	5,971

21,941	6,386	7,994	4,101	9,977
15,356	11,004	12,038	11,657	8,517
9,541	5,988	4,649	3,749	5,865

<u>46,838</u>	<u>23,378</u>	<u>24,681</u>	<u>19,507</u>	<u>24,359</u>
1,938	1,841	~~79,551~~ ²⁵³	49	210

185,592	91,827	~~180,020~~	68,863	68,770
		<u>1,00,722</u>		

Bangalore

Proposal for the revision of establishment

Financial position of Dist. and Municipal funds (average for 3 years ending 1915-16-7)				Establishment	
Dist. Funds		Mun. Funds		Existing	Proposed.
Income	Expenditure	Income	Expenditure		
1,07,968	1,07,017	43,460	44,507	L. B. Establishment in the Dy Commr's Office. Head clerk 30.1.35 Head Clerk 50.4.70 1st do 25.1.30 1 Clerk 40 x 2nd do 20.1.25 1 Clerk 35 x 4th do 15.1.20 1 Accountant 36 x 5th do 15 1 do 25 x Record Keeper 10 1 Clerk 20 2 Peons on Rs 6/12 } 12 1 Muntchi 12 each } 2 Peons on Rs 8/7 } 16 Total Rs 142 each 3 Total <u>243</u> Note: - Charges debited to M. and D. F. in the proportion of 1:2. L. F. Establishment in Taluk Offices. 10 clerks on Rs 15/ each 10 clerks on Rs 20/ each Total Rs 150 Rs 200. Establishment of S. D. O. Residents. Nil 2 clerks on Rs 25/ each 1 clerk Rs 5/ each Office. Total <u>50.</u>	

District

into in connection with District Board & Municipalities

Summary of results
and suggestions for
the future
6

Head Clerk to supervise
me and work.

* For Dist. Board work

(*) For Council work
of non-regulation municipalities.

Combined list for both
the sections.

(Letter to 7-4-22 & 23/2
SL 7-15-22 & 23/2)

1. The plan does not.

show the cost of
these establishments -
should be met.

2. Under the D.S.G. Scheme

there will be no non-

regulation municipalities.

3. Plans have to be attached
to the D.S.G. Section.

Id.olar

Proposal for the Revision of Establishment

Financial position of Dist. & Municipal Funds (average for 3 years ending 1915-16)				Establishment	
District Funds		Municipal Funds		Existing	Proposed
Income	Expenditure	Income	Expenditure		
1,59,497	3,77,230	72,327	68,459	L. B. Establishment in the Dy Commr's Office Head Clerk 30. 1. 35 Dy do 25. 1. 30 3rd do 20. 1. 25 4th do 15. 1. 20 5th do 15 Record Keeper 10 2 Peons on } 12 Rs 67. each } Total Rs 142	Head Clerk 50. 4. 70 1 Clerk on 40. 2 Clerks on 30 of each 2 Clerks on 25 of each 1 Clerk on 20. 1 Muttah on 12. 2 Peons on Rs 7 each. Total Rs 261.
				Note:- Charges de- bited to mil & D. F. in the proportion of 1: 2 Local Fund Clerks in Taluk Office. 11 Clerks on Rs 15 each Total Rs 165.	10 Clerks on Rs 20. 1. 25 each 1 Clerk on 15. 1. 20. Total 256 $\frac{1}{4}$.
				Establishments of Sub Div Officers for municipal and District work. Nil.	2 Clerks on Rs 30 of each. Total Rs 60.

District

for in connection with District Board and Municipalities

Summary of
remarks and Secretariat Notes
Sufficiency of
of Com.

1. Immediate revision of Establs. is necessary as a lot of preliminary work has to be undertaken before the L.S.C. Scheme fully takes effect.
2. The pay of the Hd. Clerk should be sufficiently attractive to officials competent by education & experience. A progressive pay is specially fixed for this post so that the Offl. may stick to it for at least 5 yrs.
3. Progressive pay in the case of other Offls. should be done away with as this arrangement prevailing only in the L.B. Bd. has become a great inconvenience in effecting transfers from one branch to another in the interest of the Service.
4. Want of Establishment accounts for the purporting manner in which the Local Fund & Municipal work is attended to in the Sub-Div. Office.
5. In the case of Establishment of Taluk Offices it is necessary as the nature of work requires officials possessing a fair knowledge of English.
6. The cost of these establishments have to be met from Muni. & Dist. Funds. An receipt of orders sanctioning definite proposals showing the cost to be borne by each Muni. shall be submitted.

Letter No 2375 & 2377 17.5.19 with B 22-11

Mysore

Proposal for the revision of establishments in connection

Financial position of District and Municipal Funds. average for 3 years ending (1915-16)				Establishment.	
District Funds		Municipal Funds		Existing	Proposed.
Income	Expenditure	Income	Expenditure		
2,19,317	1,93,021	76,829	72,361	L. B. Establishment in the Dist. Office Head Clerk 40-2-50 2nd do 30-1-35 3rd do 25-1-30 4th do 20-1-25 5th do 15-1-20 6th do 15 Record Keeper 10. 2 Peons on Rs 6 each 12 Total Rs 189 $\frac{1}{2}$	<u>Dist. Fund Section</u> Head Clerk 40-2-50 2nd Clerk 30-1-35 3rd Clerk 25-1-30 4th do 20-1-25 5th do 15-1-20 6th do 15 Record Keeper 10 2 Peons at } 12 Rs 6 each } 12 Total 189 $\frac{1}{2}$ <u>Municipal Section</u> (cost-debitable to State funds) 1 Clerk on 30-1-35 33 $\frac{3}{4}$ Grand Total 223 $\frac{1}{4}$ Establishment of S. D. O. Residents. (cost-debitable to municipalities) 2 Clerks at Rs 25-1-30 each 1 Clerk on Rs 20-1-25 Total 52 $\frac{1}{2}$

istrict.

in connection with District Boards and Municipalities.

Summary of remarks
and suggestions of
the Deputy Commr

Secretariat notes.

60 des.

This establishment will
answer the requirements
of the Dist. Fundwork &
of Municipal work & matters
of which the Dy Commr
is the President.

This clerk will not be re-
quired if the work relating
to Dy Commr's powers of control
under Chap XII of the Municipal
Regn is allowed to be carried
on in the L.B. Bd as hereto-
fore. In this case a small
portion of the cost may be
met from State funds as
contribution to Dist. funds.

Letter No 770 dt 2-5-1914
P.C. to the Secy to Govt.

1. Hereafter there will be
no non-regulation matters.
The Dy Commr need not be
the Presd. of any Municipality.
2. Correspondence relating
to D.C.'s powers of control
may be carried on in the
L.B. Bd, the cost of the
2nd Clerk being contributed
from State funds.
3. S.D.O's may be Presds
of all the Municipalities in their
respective Sub Divs. The
cost of the establishment
of the Presd's office should
be met from the Municipalities
in the Sub Div. The
contribution paid to the
L.B. Bd establishment in
the Dist. Office should cease.

Franklin

Proposal for the revision of establishments in course

Financial position of Dist and Municipal funds (average for 3 years ending 1915-16)				Establishment	
District funds		Municipal funds		Existing	Proposed
Income	Expenditure	Income	Expenditure		
1,26,789	90,540	67,573	68,622	L. B. Establishment in the Dy Commr's Office	
				Head Clerk 30-1-35	<u>Dy. Commr's work.</u>
				Dy do 25-1-30	Head Clerk 40.
				3 rd do 20-1-25	1 Clerk 25
				4 th do 15-1-20	1 do 20
				5 th do 15	1 do 15
				Record Keeper 10	1 Dy. Commr's 10.
				2 Peons on Rs 12 each	<u>Total 110</u>
				<u>Total Rs 142</u>	<u>Munl Work charged to Munl Fund</u>
				Note: - The charges are debited to Ml and Dy. Commr's in the proportion of 1:2.	1 Clerk 35
					1 do 20
					1 do 15
					<u>Total 70</u>
					<u>Ml Work in the Dy Commr's Office chargeable to State funds.</u>
					1 Clerk on Rs <u>25</u> .
				Establishment of S. D. O. President	
					1 Clerk on Rs <u>20</u> .
					<u>Gross Total Rs 225</u>
					excluding the cost for pens.

district
tion into district Boards and Municipalities.

Summary of remarks
and suggestions of Secretariat notes.
the Deputy Commr

The Head Clerk to
Supervise the Branch
(Mr. Mudd & Mr. Dehnig)

1. The Commr has omitted
the papers in his proposal.
They have to be attached to the Section.

2. The cost of the clerk in
the J.D.O. should be
debited to the funds of
Subbi, & the contribution
paid by the ml cl towards
the cost. govt. to set in the
Dist. Office should cease.

Letter No. 534 of 3.5.16
22.12.16

Proposal for the revision of establishments in connection

Financial position of District and Municipal Funds (Average for 3 years ending 1915-16)				Establishment.	
District Funds.		Municipal Funds.		Existing	Proposed
Income	Expenditure	Income	Expenditure		
1,18,310	98,606	48,327	43,037	L. B. Establishment in the Dist. Office Head Clerk 30-1-35 Head Clerk 30-1-35 2^d Clerk 25-1-30 2^d do 25-1-30 3rd Clerk 20-1-25 3rd do 20-1-25 4th do 15-1-20 4th do 15-1-20 5th do 15 5th do 15 Record Keeper 10 Record Keeper 10 2 Bearson R 6/each 12. 2 Bearson R 6/each 12. Total Rs 142 Total 142	
Note:- The charges are debited to Ml and Dist. Funds in the proportion 21:2.					

strict.

with District Boards and Municipalities.

Summary of remarks
and suggestions of
the Deputy Commr.

Secretariat notes

order.

The existing establishment
will answer all the
purposes. Instead of de-
parating it, it is simpler
matters, the cost being debited
to the Dist. & State funds
in equal proportions, as
may be decided upon. If
separation of the establish-
ment is necessary, this would
entail the establishment

There appears to be no
necessity for the Commr
continuing to be Pres-
ident of certain matters. The
Sub Div Officer may be
the Pres of all the matters
in the Sub Div. In this
case a clerk may be
required in the S. D. Off.
for the work.

of 2 hands, 1 on Rs 25 (State
funds) & 1 on Rs 20 (Dist
funds). The existing establish-
ment continuing is added
to the work & work of the
Matters under the Commr.
2. Hote-Narasipen is the
only regulation matter
in the Chaurang area. The
Sub Div & the S. D. O is the
President. The providing
of one hand to the S. D. O
from L. B. Govt without
extra cost is impracticable
and also unnecessary.

(Letter No 442 & 31-5-15)

Proposed for the revision of establishments in connection

Financial position of S.T. and Municipal Funds (Average for 3 years ending 1915-16)				Establishment.	
District Funds		Municipal Funds		Existing	Proposed
Income	Expenditure	Income	Expenditure		
2,04,849	1,84,140	74,586	70,166	L.B. Establishment of Dist. Office. Head Clerk 30-1-35 2nd do 25-1-30 3rd do 20-1-25 4th do 15-1-20 5th do 15 Record Keeper 10 2 Peons on Rs 6p each } 12 Total Rs 142	Dist. Fund Section Head Clerk 30-1-35 2nd do 25-1-30 1 Clerk 15 Record Keeper 10 2 Peons on Rs 6p each } 12 Total Rs 99½
				Note: - The charges are debited to Muni and Dist. Funds in the proportion of 1:2	Municipal Section (Cost to be debited to) Muni funds 1 Clerk on Rs 15-1-20 = Rs 18¾ (To State Funds) 1 Clerk on Rs 25

District.

with District Boards and Municipalities.

Summary of remarks
and suggestions of the
deputy Commissioners.

Secretariat notes.

Order.

1. A revision of the scale of
pay of the Staff so as to
bring the position of the
hands into line with those
of clerks of the Dy Commr's
Office is necessary. Pro-
posals will be submitted
if the Govt are agreeable
to take up the question at
the present time.

2. The Dy Commr's Staff for
M.L. work to be kept under
the control of the M.L. Clerk
of the L.B. Br Subject
to the general supervision
of the District Sher. Secy.

3. Correspondence relating
to the Shumofa Mulk
should not be dealt with
in the L.B. Br. It should
be dealt with in the M.L.
Office - The M.L. Cl may
withhold its contribu-
tion towards cost of
Est in L.B. Br.

(Letter no 208 & 272-1914)
& 5 in M.L. Br no 134-135)

Proposal for the revision of establishments in connection

Financial position of District
and Municipal Funds.
(Average for 3 years ending 1915-16)

Establishment.

District Funds.		Municipal Funds.		Existing	Proposed.
Income	Expendi- -ture	Income	Expendi- -ture.		
71,883	71,828	68,980	53,637	L. B. Establishment in the Dist. Office Head Clerk 30-1-35 2nd do 25-1-30 3rd do 20-1-25 4th do 15-1-20 5th do 15- Recorder 10 2 Bear on } 12 R. 6/ each } <u>Total R 142</u>	Head Clerk 40 2nd do 30 3rd do 25 4th do 20 5th do 15 1st Accountant 25 2nd do 20 Dupli band 10 1 Bear on R 7 1 do on R 6 <u>Total R 198</u>
Note: - The charges are debited to ml and Dist. Funds in equal proportion.					

Disbursed.

ion with District Boards and Municipalities.

Summary of remarks
and suggestions of Secretariat notes
the Deputy Commr. order.

- (a) 2 clerks & 1st Accountant
for Dist. Board's work
(b) 2 clerks, 2nd Accountant
& Draftsman for P.W.D.
of Muziris & 1 Clerk
to the Dy Commr for
exercising powers of
Control under the Regn.

2 The Establishment
Charges to be debited
to ML & D.D. in
the proportion of
1:2.

(Letter No 107 827.8 - 913
) 8/14 L.S. & No 9-13 &
(Letter No 107 825.8 - 913)
(8/2 ml & No 134/13)

Shitaldang

Proposal for the revision of establishments in connect

Financial position of District and Municipal Funds. (Average for 3 years ending 1915-16)				Establishment	
District Funds		Municipal Funds.		Existing	Proposed.
Income	Expendi- ture	Income	Expendi- -ture.		
1,04,326	79,249	1,26,623	1,44,045	L. B. Establishment in the Dist. Office	
				Head Clerk 30-1-35	Head Clerk 50.
				1 st do 25-1-30	1 Clerk 40
				3 rd do 20-1-25	1 do 35
				4 th do 15-1-20	1 do 30
				5 th do 15	1 do 25
				Record Keeper 10.	1 do 20
				2 Clerks on } Rs. 6 p. each } 12.	2 Clerks on } Rs. 6 p. each } 12
				Total Rs. 142	Total 212
				Note. Charges debited to the L.D. in the equal proportion.	

district.

on with district Boards and Municipalities.

Summary of remarks
and suggestions of Secretariat notes. order.
the Deputy Commr

1. Cost of Estt to be
debited to Medd's
in the proportion of
1:2.

2. Rs 360/- pay for
clerk for ml work
under the Dy Commr to
be contributed to Dist.

Funds from State funds.

3. The allotment of
hands for ml, dist. fund
& other work should
be left to the Dy Commr.

4. The contribution
hitherto paid by the
Davanagere & Haver
mls towards Dist.
Office Estt to be with-
drawn, a separate
hand being employed for
these mulls in the
Davanagere S.D.O. Office.
Pci -

Letter No C 1025 dt 11/5/27
Sl 19 dt 22/7/27

A 2892

Lb 24-16-9
104-16-1

Office of the President

District Board, Kolar District.

Dated Kolar, the 23rd March 1917.

No 2374

From

P. F. BOWRING, Esquire, J.P.,
President, District Board,
Kolar District.

To

B. Ramaswamaiah, Esquire, B.A., B.L.,
Offg. Secretary to the Government of
His Highness the Maharaja of Mysore
Revenue Department, B a n g a l o r e.

Sir,

In submitting herewith an extract from the Proceedings of the Kolar District Board, dated 17th February 1917, regarding the revision of the Local Fund Establishments in the District and the Taluk Offices, I have the honor to state as follows:-

2. The present Local Fund Establishment in the District

Office was first organized 18 years ago under Government Proceedings No. 6982-90/L.F. 3-97 dated 6th December 1898, and

has practically remained the same ever since, except for the addition of a clerk on RS. 15/- in 1907 and the present establish

ment consists of 6 officials as noted below:-

Previous Papers with these references is being considered in the office of the Revenue Department on several occasions

1 Head Clerk on Rs. 30-1-35.
 1 Clerk .. on " 25-1-30.
 1 Clerk .. on " 20-1-25.
 1 Clerk .. on " 15-1-20.
 1 Clerk .. on " 15/-
 1 Record-keeper ~~and~~
 or dafterband. on Rs. 10/-

3. During these 2 decades, the work has very considerably increased owing to the development of various schemes of organization connected with Local Self-Government, the chief of which are the introduction of the Local Boards and the Municipal Regulations and the elaborate Rules thereunder. The formation of several Union Panchayets, the constitution of towns into Regulation Municipalities and the adoption of the account procedure prescribed in the Local Boards Rules and the Municipal Account Manual have materially increased the work of this branch. In addition to this, the same Establishment is entrusted with the correspondence and submission of periodical returns connected with Epidemic diseases-- Plague, Cholera, and small-pox-- Public Health, Village Sanitation, Veterinary, Vaccination, Exhibitions, cattle shows, compulsory Education etc., . The volume of work that is being attended to by the Establishment can be gauged from the fact that the number of communications received annually has exceeded 6,000.

4. The introduction of the Local Audit system has also brought with it a large quantity of work. It insists upon a more accurate and expeditious attention being paid to the checking of bills and compilation of accounts and the disposal of the objections raised during the course of audit. I enclose a memorandum showing the nature of work at present attended to in the Local Fund Branch. The list is not exhaustive but it is sufficient to show how difficult it is to make an equitable and workable distribution of duties among the several clerks who are working at high pressure very often out of regular office hours.

5. In working out the various details connected with the administration of Local and Municipal Boards, a heavy responsibility is thrown on the Establishment of my office in having to attend to several duties, which should have been attended to by the Local Bodies themselves, but which, owing to their ignorance of rules, we have to attend to for them. The duty of seeing to the holding of periodical meetings, timely constitution of time-expired boards, filling up of vacancies in membership, framing of suitable rules and bye-laws, revision of assessments, scrutiny of arrears, and several other routine matters connected with their constitution, working and finances, has also ^{devolved} ~~developed~~ upon this small Establishment.

6. The subject of revising the Establishments was brought to the notice of Government in the marginally noted communications, but the Government deferred consideration of the proposals till the issue of orders on the scheme for the development of Local Self-Government in Mysore. These orders, which have now been received, have conferred on the Local Boards additional duties and increased responsibilities and the District Board have decided to increase their former proposals accordingly.

7. I append below the revised scale of Establishment proposed by the Board for the District Office, from which it will

be seen that the present proposals is to ~~be~~ strengthen the

1 Head Clerk on Rs. 50-4-70.

Establishment by an addition of two

1 Clerk on Rs. 40/-

2 Clerks on Rs. 30/-

hands. As regards the pay proposed,

2 Clerks on Rs. 25/-

I beg to state that the present scale

1 Clerk on Rs. 20/-

1 Mutchi on Rs. 12/-

of pay is too low and disproportionat

8.

to the responsibilities attaching to

the several appointments. The pay of the Head Clerk is much

too small to attract officials competent by Education and ex-

perience to deal with the elaborate system of codified accounts

recently introduced and with the correspondence on the complica-

ted questions arising in connection with the development of

Local Self-Government. It is with the greatest difficulty that

No:221 dated 12-8-1913.

No:131 dated 13-7-1915.

that I am able to fill up the post satisfactorily. As the responsibility attaching to this post is in no way less than the Head Accountant or Head Munshi of the Revenue Department, it is absolutely necessary to fix the pay at Rs. 50-4-70. A progressive pay is specially fixed to this post, so that the official may stick to the post for at least 5 years and obviate the necessity of disturbing him at frequent intervals.

As regards the other officials, the present progressive scale is not at all suited; for no official will remain in this branch content with the prospect of annual increment of one rupee, while his brethren in the other branches of the District Office get promotions of 5 or 10 rupees as vacancies arise.

Changes of officials from one branch to another are often necessitated in the interest of the service and the progressive scale

(2) prevailing only in the Local Fund Branch has become a great inconvenience in making office arrangements. The pay has been fixed with due regard to the duties and responsibilities attaching to each post and it is by no means extravagant. An increase of the pay of the two peons by a rupee each is also proposed as their present pay is too poor.

8. Next with regards to the Sub Division and the Taluk

Ck

Offices, the Board propose to give a clerk on Rs. 30/- to each of the two Sub Division Offices in the District and to increase the pay of the Local Fund Clerks in the Taluk Offices to ----- Rs. 20-1-25. At present, the Sub Division Officers have not been given any extra establishment for the Local Fund work, and they are getting through the work by their Revenue Establishment. This accounts for the perfunctory manner in which the Local Fund and Municipal work is attended to in the Sub Division Offices.

(3) As the revenue and other work in these offices is already heavy, no hand can be spared for this work. It is therefore necessary to give a clerk to the Sub Division Officers for the purpose. The pay of Rs. 30/- proposed for these two clerks is quite -- essential to attract competent and experienced officials.

With regard to the Taluk Office, I need only say a little. The foregoing facts relating to the District Office apply equally in the case of Taluk Offices, where the work of the Local Boards and that of the Municipalities in a few Taluks has to be attended to by a single clerk on Rs. 15/-. This pay is too low to invite intelligent officials to take it up and the nature of work requires a fair knowledge of English. To make it commensurate with the responsibilities, the proposed

scale, viz, Rs. 20-1-25, which is that of a first class Revenue Gumasta, is not too liberal. In the Sub Taluk however, the pay proposed is only Rs. 15-1-20

(4) 9. The financial result of the foregoing proposals is a net increase of Rs. 3,078 per year, as detailed in the accompanying proposition statement, and this increased expenditure is fully justified if we only take into consideration the highly onerous nature of the duties involved on the Staff, not to speak of the efficiency and quick despatch of work which the proposal is calculated to ensure. The expenditure is not wholly a charge on the District Funds, and the Municipalities will have to make their contributions proportionately towards the pay of the clerks in the District and the Sub Division Offices and such of the Taluk Offices, where there are no separate clerks for Municipal work. After sanction is accorded to these recommendations, I shall submit definite proposals showing the cost to be borne by each Municipality.

10. The District Board would have deferred the submission of these proposals till the Local Self-Government scheme was put into operation fully, but as a lot of preliminary work has necessarily to be undertaken before the scheme fully takes effect.

the existing establishment is found to be unequal to the task, and the Board therefore propose to revise the establishment immediately, so that there may be no delay in the matter. The additional expenditure required during the current year will be met from the lumpsum provision of Rs. 400/- made in the current year's District Fund Budget and necessary provision has also been made in the next year's Budget Estimates now before Government.

Rs. 3000/-
L

11. I therefore recommend the proposal for favourable consideration and early sanction of Government.

I have the honor to be,

Sir,

Your most obedient servant,



President,

Kolar District Board.

(9)

Proceedings of the third ordinary meeting of
the Kolar District Board, for the year 1916-17, convened
at Kolar, on Saturday, the 17th February 1917.

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x

x

14. Proposal to revise the Local Fund Establishments
in the District and Taluk Offices.

The Board are of opinion that the existing Local
Fund Establishments in the District and Taluk Offices are
quite inadequate and ill-paid and a revision of the same is
absolutely necessary to meet the heavy work in these offices,
which will surely increase still further as a result of the
enlarged powers and additional duties devolving on the Local
Boards under the new scheme for the development of Local
Self-Government in Mysore. It is therefore resolved that
the sanction of Government be obtained as early as possible
to revise the establishments as shown below, the additional
expenditure being duly provided for in the next year's
Budget:-

<u>DISTRICT OFFICE.</u>			Cost.
1 Head Clerk	on Rs. 50-4-70.		60.
1 Clerk	on Rs. 40/-		40.
2 Clerks on	Rs. 30/ each		60.
2 Clerks ..	on Rs. 25/- each		50.
1 Clerk ..	on Rs. 20/-		20.
1 Mutchi ..	on Rs. 12/-		12.
2 peons ..	on Rs. 7/- each		14.
Total			256.
<u>SUB DIVISION OFFICES.</u>			
1 Clerk	on Rs. 30/- ⁶ each of the two Sub Division Offices.		60.

TALUK OFFICES.

10 Local Fund Clerks on	
Rs. 20-1-25 to each of the	225.
10 Taluks.	
1 Local Fund Clerk for the	
Gudibanda Sub Taluk on	17½.
Rs. 15-1-20.	

Total cost ...Rs. 558½.

Cost of existing Establish-
ment. 302.

Net additional Cost.Rs. 256½.

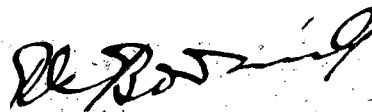
x

x

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Sd. P. F. BOWRING,
President,
Kolar District Board.

" C O P Y "



President,

Kolar District Board.

lead

47

M e m o r a n d u m

of work allotted to the Local Fund Branch of the
Deputy Commissioner's Office
Kolar District.

1. Checking estimates of District Fund and Municipal works received from Taluks.
2. ---Do--- received from the Public Works Department.
3. Issuing notices, arranging subjects for discussion, attending meetings of the District and the Town Municipality, drafting Proceedings and correspondence connected therewith.
4. Preparation of Budget Estimates of the District Board, Municipalities, Irrigation Cess Fund and correspondence connected therewith.
5. Checking, compilation and consolidation of the Administration Report of District Funds, Municipalities, Plague, sanitation, Vaccination, and correspondence therewith.
6. Formation of Union Panchayets, Municipalities and Taluk Boards and correspondence connected therewith.
7. Re-constitution of time-expired Municipalities, Local Boards and Panchayets.
8. Filling up of vacancies on Municipalities, Local Boards and Panchayets.
9. Framing of rules and bye-laws of Municipalities, and correspondence connected therewith.
10. Working of the Compulsory Vaccination Regulation, framing of bye-laws thereunder, extension of the periods, reviewing statements of vaccination done &c.
11. Working of the compulsory Education Regulation, formation of committees, preparation of lists of school-going children and correspondence connected therewith.
12. Sanctioning estimates, grants-in-aid, payments of bills, preparation of quarterly progress reports with reviews, regarding the Drinking water wells Fund.
13. Checking and issue of cheques for work bills, Pound commission bills, Mohatarfa bills, contingent bills, lighting bills and other bills payable out of District Funds.
14. ---Do--- payable out of Municipal Funds.
15. Checking, compilation and consolidation of District Fund Cash Accounts.
16. Checking Imprest Sheets, Pay bills, and Extracts from Petty Cash Books, connected with District Funds.
17. ---Do--- regarding Municipal Funds.
18. Preparation of Demand Collection Statements, review of Baki-patti, scrutiny of cases for remission and correspondence connected therewith both, District & Municipal Funds.
19. Maintenance of District Board's Cash Book, Abstract Register of receipts and disbursements, check of chellans, Filing of vouchers, calling for parties' receipts, completion certificates and correspondence connected therewith, both regarding District Funds and Municipalities.
20. Attending Finance Committee meetings, auditing accounts for the Finance Committee, drawing up proceedings &c.
21. Sorting bills and vouchers for Local Audit, disposal of audit objections, copying of objection statements and correspondence till the objections are finally disposed of.
22. ---Do--- relating to Municipalities.
23. Preparation of Establishment, Pay bills, T. A. Bills. Contingent bills, Maintenance of Service Registers, Leave Register, Order Book, Library Register, Stock Register, &c.

24. Checking of Travelling Allowance bills, - both Taluk Establishments, Non-official Members, consolidation of bills, submission to Comptroller for audit, issue of cheques, obtaining receipts, and maintenance of register in connection with the same, both District Funds and Municipalities.
 25. Quarterly Inspection of Works, their review and check.
 26. Checking diaries of Sanitary Inspectors, Asst Veterinary Inspector, Health Officers and Well Maistries.
 27. Maintenance of From and To Registers, Tappal Book, Pending lists with clerks, Unanswered references with Taluk Officers, issue of reminders and marking of references.
 28. Sorting and custody of records and their periodical destruction, putting of references and maintenance of record issue register &c.
 29. Fair copying of drafts, Proceedings of Meetings, Translation of English Proceedings, Bye-laws &c.
 30. Receipts and distribution of forms, preparation of indents, of Forms and Stationery, Stationery registers, distribution of stationery articles, custody of stock &c.
 31. Working of Village Sanitation Regulation, reviewing quarterly statements of villages, manure pits statements and correspondence connected therewith
 32. Maintenance of Vernacular From and To Registers, Unanswered lists, Putting up of references &c.
 33. Establishment schedules of the District and Taluk Offices - their check, ~~preparation~~ consolidation and transmission to Comptroller.
 34. Sanction of periodical Increments, Maintenance of Scale Register.
 35. Inspection of Taluk and Vice President's Offices when required
 36. Checking, consolidation of the following periodical returns:-
 - Daily Returns.
 1. Daily Plague Report.
 2. Cholera Report
 - Weekly Returns.
 3. Weekly Plague Report.
 4. Cholera Returns.
 - Monthly.
 5. Monthly plague and cholera returns
 6. Mortuary Return.
 7. District Fund Cash Account.
 8. Municipal
 9. Statements of sactions to the Comptroller (District Funds)
 10. -----Doe----- Municipal.
 11. Progress of works, both fresh and incomplete, (D.F.) & Ml.
 12. Demand, Collection and balance statements, D.F. & Ml.
 13. Statement of Municipal Meetings.
 - Other returns.
 14. Cattle Loss Statements.
 15. Quarterly review on the Mortuary Returns.
 16. Manure Pits Sttatements.
 17. Expenditure on account of epidemics due to San. Commissioner.
 18. Budget Estimates,
 19. Administartion rept with Appendices.
 20. Progress report of drinking water wells.
 21. Quarterly statements of Civil suits filed.
 22. ---do--- of works inspected.
 23. Progress report of D.F. & Ml. subjects noticed in the Dewan's Tour Notes.
 24. -Do- noticed in the Major and minor wants.
 25. Revising Town hand books.
-

STATEMENT OF PROPOSITION

Name of Office to which the

Government orders sanctioning present Establishment		Nature of Charge										
		Present Scale					Proposed Scale					
		No.	Designation	Pay			Average Cost	No.	Designation	Pay		
				Minimum	Rate of Increase	Maximum				Minimum	Rate of Increase	Maximum
No.	Date											
<u>District office.</u>												
32-90 - 97 12-1898 d 3-44 12-05-12 6-3-07		1	Head clerk	30	1	35	~~32 1/2~~ 33 3/4	1	Head clerk	50	4	70
		1	clerk	25	1	30	~~27 1/2~~ 28 3/4	1	clerk	40	-	-
		1	clerk	20	1	25	~~22 1/2~~ 23 3/4	2	clerks	30	-	-
		1	clerk	15	1	20	~~17 1/2~~ 18 3/4	2	clerks	25	-	-
		1	clerk	15	-	-	15	1	clerk	20	-	-
		1	Record Keeper	10	-	-	10	1	Muteli	12	-	-
		2	Peons	6	-	-	12	2	Peons	7	-	-
<u>Taluk offices</u>												
44 2-05-12 6-3-07		11	Local Fund clerks -	15	-	-	165	12	clerks	30	-	-
<u>Sub Division offices.</u>												
<u>Taluk offices.</u>												
								10	clerks	20	1	25
								1	clerk	15	1	20
<u>Grand Total.</u>												
							302					
							247					

N FOR REVISION OF ESTABLISHMENT

Proposition relates Office of the Kolar District Board.

GPB-6,000-29-4-12

Proposition						Orders of Government		
Permanent			Temporary			Department concerned	Financial Department	
Increase per month	Decrease per month		Increase per month	Decrease per month		Grounds of Proposition	Comp-troller's Report	
Average Cost								
Amount	Amount	Period	Amount	Period	Amount	Remarks	Remarks	Orders
60								
40								
60	256 1/2							
50	Rs 3078							
20								
12								
14								
56								
60								
237								
25								
17 1/2								
42 1/2								
56 1/2								
58 1/2								
57								
Total								
Rs 324.9 a year								
Month								
President								
Kolar District Board								

Vide Separate letter enclosed.

Provision has been made in the District Fund Budget for meeting this additional expenditure.

STATEMENT OF PROPOSITION

Name of Office to which the

Government orders sanctioning present Establishment		Nature of Charge											
		Present Scale					Proposed Scale						
		No.	Date	Designation	Pay			Average Cost	No.	Designation	Pay		
					Minimum	Rate of Increase	Maxi- mum				Minimum	Rate of Increase	Maxi- mum
<u>District office</u>													
NO. 6982-90 L.B. 3-97 dated 6.12.1898 and NO. 8333-44 L.B. 422-05-12 dated 16.3.07		1	Head clerk	30	1	35	32 1/2	1	Head clerk	50	4	70	
		1	clerk	25	1	30	27 1/2	1	clerk	40	-	40	
		1	clerk	20	1	25	22 1/2	2	clerks	60	-	60	
		1	clerk	15	1	20	17 1/2	2	clerks	30	-	30	
		1	clerk	15	-	15	15	1	clerk	20	-	20	
		1	Record Keeper	10	-	10	10	1	Mutchi	12	-	12	
		2	Peons	12	-	12	12	2	Peons	12	-	12	
				127		147	142					246	266
<u>Taluk offices</u>													
8333-44 L.B. 422-05-12 dated 16.3.07		11	Local Fund clerks	15	-	-	165	2	clerks	30	-	-	
<u>Taluk offices</u>													
								10	clerks	200	1	250	
								1	Clerk	15	1	20	
				165				215				270	
Grand Total				302				275				270	

307

FOR REVISION OF ESTABLISHMENT

Proposition relates Office of the Kolar District Board

GPB-6,000-29-4-12

Average Cost	Proposition						Grounds of Proposition	Comp- troller's Report	Orders of Government			
	Permanent		Temporary						Depart- ment concerned	Financial Department		
	Increase per month	Decrease per month	Increase per month	Decrease per month						Remarks	Remarks	Orders
	Amount	Amount	Period	Amount	Period	Amount						
60							Vide separate letter enclosed	Provision has been made in the District Fund Budget for meeting this additional expenditure.				
40												
60	256 1/2											
50	per month											
20	Rs 3078											
12	per year											
14												
256												
60												
25												
14 1/2												
22 1/2	916 X 12											
255	55											
58 1/2	8243											
1/16												
							Total increase					
							President Kolar District Board					

GEN. & REV. SECRETARIAT
TYPING SECTION
G.R.S. 28] 5 APR 1917

Please type
20 copies

Revision of the L. B. (15)
Ent in the D. S. Office

Diary No. of letter replied to D 2892
L.S.M. 84

GENERAL AND REVENUE
SECRETARIAT.
(L. S. G.)

Proceedings of the Government of His Highness
the Maharaja of Mysore

LB File No. 104-16
Serial No. 2

the

191

READ—

G. O. No 3079:87 dt 15-08-1

Date of issue

28.4.17

Signed by

M. B. Subbanna

May this be

- i printed?
- ii treated as a standing order?
- iii published in the Gazette English
part?
- iv translated?
- v placed at the disposal of the Press?
- vi published in the Gazette Kannada
part?

of the 22nd September 1908 sanctioning

Certain arrangements regarding the

Constitution of Municipal Councils

for Municipalities, except those of

~~ORDER THEREON.~~ No.

Bangalore and Mysore Cities,

constituted as such under the

Mysore Municipal Regulation, 1906.

2. The Genl & Per Secy's letter No 612-9

dt 22-10-3 of the 14th July 1913 calling

over.

for

SUBJECT.

for proposals for the reorgani-
sation of the Local Boards Estab-
lishment in the District Offices.

3. The following communications
received from the Dy Comrs and
Presidents of Municipal and District
Boards with reference to the above letter.

Sl No	Communication		From whom.
	No	Date	
1	221	12.8.1913	The Dy Comr, Kolar District.
2	98	22.8.1913	" President, Dist Bd, Kadm Dist.
3	107	25.8.1913	" Dy Comr, Kolar District.
4	<u>95</u> s	5.9.1913	" Do, Tumkur do.
5	197	17.11.1913	" Do, Chitaldroog do.
6	208	27.2.1914	" Do, Sheringa do.
7	770	2.5.1914	" Do, Mysore, do.
8	S.235	16.10.1914	" Do, Bangalore do.
9	<u>442</u> s	31.5.1915	" Do, Hassan do.
10	131	13.7.1915	" Do, Kolar do.
11	264	20.7.1915	" Do, do do.
12	S.422	23.12.1915	" Do, Bangalore do.
13	<u>534</u> s	3.5.1916	" Do, Tumkur do.
14	C25.	26.7.1916	" do, Chital droog.

G. R. S. 27]

GENERAL AND REVENUE
SECRETARIAT.

(Continuation sheet draft form.)

Lt. Col. 4

4. G. O. No 3005-55/11/32-16
of the 16th November 1916
passing orders on the
Scheme for the development
of Local Self-Govt. in Mysore
5. Letter No 2374 of the
23rd March 1917 from the
President Kolar Dist. Board,
Submitting for sanction
fresh proposals for the re-
vision of the Local Fund
Establishments in the District
and Taluk Offices.

Order. No 6879-904/LB/11/17
of 28.6.17

Govt are of opinion
that the Local Board Branch
in the District Offices should
consist of only establishments
required for work in connection
with the District Board Funds
and that the District Board

Shanley

Should bear the Charges entirely.

2 They ~~are~~ also consider that the areas under the administrative D.S. B.S. may be classified into three classes, viz: heavy, ordinary, and light, and that accordingly three different scales of Office establishment may be maintained as roughly shown here under.

According to the above principle Mysore, Kolar, Bangalore & Hassan Shimoga may be included in the first class, Hassan and Tumkur in the second, and Kadas and Chitalwode in the last class.

Establishment of District Boards whose administrative charges		
Heavy	ordinary	light
Head Clerk 50-4-70	Head Clerk 50-4-70	Head Clerk 35-3-50
1 Clerk 40	1 Clerk 35	1 Accountant 30
1 Clerk 35	1 Accountant 30	1 Accountant 25
1 Accountant 30	1 Accountant 25	1 Clerk 20
1 do 25	1 Clerk 20	1 Mutchi 12
1 Clerk 20	1 Mutchi 12	2 Peons on 2 16
1 Mutchi 12	2 Peons on 2 16	Rs 81 each } 16 7 1/2
2 Peons on 2 16	each } Total 203	
Rs 81 each } Total Rs 243		

GENERAL AND REVENUE
SECRETARIAT.

(Continuation sheet draft form.)

outside the
municipality

in the District
Dy. Commr's Office

The Presidents

(19)

3. Hereafter there will be no
not be any municipality
which is not constituted
as such under the Mysore
Municipal Regulation.
In these circumstances there
is no necessity for an
establishment to the Presi-
dent of the Municipalities.
The Dy. Commrs are requested
to submit proposals in
consultation with the
Presidents of Municipal
Councils for the satisfactory
conduct of work in their offices.
The establishment charges
being entirely borne by the
Municipalities concerned.

4. It may however, be
necessarily observed that the
Dy. Commrs may require
the services of a clerk for
work in connection with